TOWERING OAKS CHRISTIAN SCHOOL HIGH SCHOOL STUDENT HANDBOOK

2024-2025

Updated July, 2024

Student Management

Absence and Tardiness Policy

Tennessee law requires punctual and regular attendance at school. Parents are urged to see that children arrive promptly and attend each day. A student missing twenty days of school will automatically be expelled from the program. As stated by the Tennessee Comptroller of the Treasury, chronic absenteeism includes all absences, *excused* and *unexcused*. A Tennessee student is chronically absent if he or she misses 10 percent or more of instructional days (typically 18 days absent).

High school classes begin promptly at 8:00 a.m. Students should be in their first period class no later than 8:00 a.m. The parents of any student who has three or more unexcused tardies in a nine-week period will be contacted. Three unexcused tardies will be counted as one unexcused absence. Once the student accumulates three tardies they will serve a day in detention. First period tardy students must sign in through the school office. If the student is tardy more than 15 minutes, the student will be counted absent from the class. If the student is tardy for class any time other than first period, the student will be given a tardy directly from the teacher.

If a student is absent, or has a planned tardy (for example, for a doctor's appointment) the parent must notify the school office. It is the TOCS school decision if an absence is excused or unexcused.

ABSENCES:

- A maximum of three parent notes are allowed per semester.
- An absence is defined as not being present for at least 15 minutes of the class period. For a parent note to be considered as an excused absence, details about the absence must be given. It is TOCS' determination if a parent note is excused or unexcused. Once a student exceeds three parent notes per semester, a doctor statement is required for an excused absence.

Absences, which are excused under State Attendance Rules that are outside of the three parental notes, include:

- Personal illness (a physician's statement required)
- Death in immediate family
- Visitation with a parent on leave from active military duty
- Court appearance (proper documentation required)
- Doctor or dental appointments which **cannot** be scheduled at times other than school hours (doctor's statement required)
- School-Sponsored Activities – Students shall be marked present when participating in a school–sponsored activity.

Prior approval by an Administrator:

- Prearranged trip/absence requests must be in writing and given to the school office for approval. If a student has an approved prearranged trip at the end

of a quarter, all work, as well as tests, must be completed and submitted to the teacher before the absence. If the prearranged absence is not at the end of the quarter, students will be given the assignments ahead of time to be submitted upon returning to school.

- Attendance records shall be transferred from one class to another when a schedule change is made.

All student absences require documentation. Official documentation is required for an absence to be excused under Tennessee State Law. Official documentation includes doctor's notes, court notices, religious holiday notification, and obituary notices. Parent notes will be required for absences not covered by official documentation. If a student leaves or misses only a portion of the day, documentation is still needed, as class attendance, not just daily attendance, is tracked.

Unexcused tardies, as well as absences, will result in the student not being allowed to make up classwork. Students with excused tardies will be allowed one day per day missed to make up assignments. For example, if the student misses two days of school, they will have two days to turn in all missed assignments once returning to school.

If a student is absent due to an out-of-school suspension, they will not be permitted to make up any missed assignments and will receive zeros on all missed quizzes, classwork, and assignments.

Early Dismissal

When early dismissal is unavoidable, parents may check out their students through the school office. If the child drives, parents must call the school office to give permission to leave. Permission must include: the child's name, the time they are allowed to leave, and if any other students are allowed to leave with the student driver. Once proper parent permission is obtained the student driver may check themselves out at the school office.

To avoid disrupting the academic day, we ask that early dismissals be kept to an absolute minimum. Students missing tests or quizzes on the day of an early dismissal will need to arrange a makeup time with the teacher.

Dual Enrollment Dismissal

Students attending Walters State Community College (WSCC) for dual enrollment courses will be permitted to sign in and out at the school office, without daily parent calls. The sign out times will be determined per the dual enrollment schedule as set by parents and school.

Dismissal

If anyone other than the student's parents/guardian is to pick the student up, please call the school office the morning of the day this will occur.

STUDENT DRIVERS:

- TOCS reserves the right to search any vehicle on campus. If there is a reason for a vehicle to be searched parents will be notified. There will always be two staff present for any search.
- Driving on TOCS property is a privilege not a right. This privilege is earned by demonstrating maturity and responsibility while driving. This privilege can be revoked.
- Students must display TOCS parking decals.
- Students must park in designated student parking.
- Students are not allowed to go to their cars during the school day without permission.
- Students must sign out through the school office, with parent permission, anytime they leave campus

Cell Phone/Smart Watch/Earbud Policy

Technology is ever present. It is a two-edged sword that is helpful and harmful to children and adults alike. Towering Oaks is a place of learning and should be a safe haven for students from the constant stress of wordly influences. We want to encourage responsible usage of technology while helping our students keep their focus on their education and the creation of meaningful connections with their peers and teachers. A constant phone in the hand is a physical and emotional barrier that can become detrimental to a unified school. Our cell phone policy was created with these goals in mind. Abuse of smart watch technology, ear buds, or Bluetooth technology, will face the same consequences as phone misuse.

9th & 10th Grade:

All 9th & 10th grade students will be required to turn in their phones at the beginning of the day (8:00 am)[1]. Phones will be kept in the high school advisor/administrator's office and will be returned to students at the end of their day (or at early checkout if needed). If parent/student communication is needed, students (with teacher permission) may

[1] Phones may be used during morning and afternoon bus duty.

check their phone out for the needed purpose and return the phone to the office when the communication has been completed.[2]

Teachers may check out student phones for a game or review (Kahoot, etc.). Teachers will be responsible for collecting and returning all phones to the office.

Disciplinary Consequences 9th & 10th Grade:

- First offence: Students caught not turning in their phone will have their phone collected and will receive a verbal warning. Parents will be contacted (either by note, phone call, or electronic communication).
- Second offence: The device will be collected and stored until a parent or guardian is available to pick up the device from the school.
- Third offence: The student will receive an office referral resulting in the loss of semester reward trip. The parent/guardian will also be directed not to return the device to school.

11th & 12th Grade:

Due to the varying schedules of juniors & seniors, phone collection is neither realistic, nor practical. Students are expected, however, to keep their phones stored in their backpacks during their time on campus. During testing, students may be required to remove their phones and place them in a visible location (such as a wall pocket hanger) to ensure academic integrity.

Students are allowed to use their phones between classes if necessary, however walking around with phones in the hallway and using technology to isolate themselves from other students is discouraged and students will be asked to put their phones away. If a student has time on their hands, they are encouraged to study, read, volunteer, or interact with others.

Disciplinary consequences 11th & 12th grade:

Most students this age drive themselves to and from classes and there is a need to have their phones in case of an emergency. Therefore, we will not hold phones past the end of the day as

[2] Parents should not consider their child's cellular device a primary means of communicating with them during the day. If there is an emergency, please call the school office to communicate with your child.

a consequence for offences. Because these students are afforded greater privileges, however, their consequences for abuse of these privileges will be greater.

- First offense: Devices that are used during unauthorized times will be collected until the student checks out at the end of their scheduled day. Parents will be contacted (either by note, phone call, or electronic communication).
- Second offense: Devices that are used during unauthorized times will be collected and the student will be referred to the office. Office referrals result in a loss of semester reward trip
- Third offense: Students will face detention or suspension

Airpod/Earbuds are not permitted during school hours.

Social Media posts are not permitted during school hours. Students making social media posts during school hours will receive an office referral. Office referrals result in a loss of semester reward trips. Depending on the content of the social media post, students could face detention, suspension, or expulsion.

High School Athletics Policy

Students that are eligible to participate in sports programs, offered through TOCS, must adhere to the following:

- If a student is absent from school on a practice or game day, he/she will not be allowed to attend practice or a game without a doctor's statement granting permission.
- If a student is serving an out-of-school suspension, he/she will not be permitted on campus to attend practice or a game.
- If a student has more than 3 unexcused absences in one quarter, he/she will be penalized by not participating in the next event.
- TOCS administration will work closely with the coaching staff to ensure sportsmanship is displayed during games. Students that display unsportsmanlike conduct will be given consequences based on the specific situation, up to, and including, dismissal from the team.

Contacting the Program

TOCS Office telephone number: 423-639-0791
TOCS Office fax number: 423-638-6026
TOCS address is: 1985 Buckingham Rd, Greeneville TN 37745

Inclement Weather Policy

School closing due to weather will be sent via the Band app and will also be posted on the News Channell 11 website. If Greene County Schools have a delayed opening or are cancelled due to inclement weather, our program will also be delayed or cancelled. Information about weather related delays or school closings can be seen on the local television news channels, Facebook, and tocsweb.com.

Dual Enrollment students must check their MyWS.edu email to get the latest updates. If attending another university, such as Tusculum, students must check that institution's student portal.

Academic Management

Towering Oaks Christian School provides a rigorous high school program to set our high school students up for future success. High school students are expected to demonstrate self-discipline, respect for school staff, and integrity as preparation for adulthood and being a positive, engaged citizen. Proverbs 2:7, “He stores up sound wisdom for the upright; He is a shield to those who walk in integrity.”

Sound academic and etiquette practices include:

- Avoid using websites to get answers
- Avoid copying others’ work
- Avoid plagiarism
- Ask for help to understand, not answers

Plagiarism

Plagiarism is stealing. At the collegiate level, plagiarism can result in failure of an entire course and potentially expulsion from college. In a real world setting it can result in loss of a job, reputation, or even legal action depending on the offense. At all levels it breaks trust and can ruin an individual’s reputation. While most teachers outline classroom penalties for plagiarism in their course syllabus, it is important to note that this is a serious offence that will not be tolerated.

Artifical Inteligence (ChatGPT, chatbots, etc.)

We cannot escape what is quickly taking over every website and social media platform. AI is everywhere. We cannot deny it has benefits, however in an educational setting, AI has the potential to be harmful to genuine learning and can even result in academic dishonesty. Using

AI to complete assignments, author papers, and avoid personal academic involvement is dishonest and is not acceptable behavior.

Curriculum/Lockers

It is the students' responsibility to maintain books and other school supplies. Each student is given a locker. The lockers are to be used to store items. Do not leave belongings in the classrooms or on top of the lockers. If a book is lost or damaged, it is the student's responsibility to report this to the teacher. If a replacement needs to be ordered, the student will be held financially responsible for the replacement.

TOCS reserves the right to search any locker or backpack. If there is a reason for a locker or backpack to be searched, parents will be notified. There will always be two staff members present for any search.

FACTS Family Portal

The FACTS student management portal gives parents access to students' grades, assignments, missing assignments, teacher lessons, report cards, interim reports, and more.

Google Classroom

Along with the FACTS portal, some TOCS staff use Google Classroom. This is a free platform. It can serve as an instructional and organizational tool for students' use to keep up with assignment due dates and other essential information, even when they are absent. Teachers will give students the class code at the beginning of the semester. While you can access

assignments on the FACTS portal, Google Classroom allows teachers to also post videos and pictures with assignments.

With both Google Classroom and the FACTS Family Portal, there is no need to ever miss an assignment or due date.

Grading Scales:

Grade	Percent Grade	GPA Points
A+	97-100	4.0
A	93-96	4.0
A-	90-92	3.7
B+	87-89	3.3
B	83-86	3.0
B-	80-82	2.7
C+	77-79	2.3
C	73-76	2.0
C-	70-72	1.7
D+	67-69	1.3
D	65-66	1.0
F	64	0

Other Grading Codes:

IC	Incomplete	Due to extenuating circumstances, grading period extended
P	Pass	Receive Credit, No Points
F	Fail	No Credit, No Points, Factored into GPA

Transfer Student GPA Calculations

The GPA from a transfer school will be calculated separately from the TOCS GPA. Calculations for school awards will only include TOCS high school courses.

Class Rank

The only ranked senior designations are the top two. There will be a valedictorian and salutatorian selected each year as determined by GPA. The GPAs will be rounded to the nearest hundredth. The valedictorian and salutatorian will be determined at the end of the third

quarter of the senior year. GPA ties will be decided by going to the numerical average of the class grades.

Honor Level GPA

Honor levels will be determined at the end of the third quarter of the senior year. Underclassmen awards will also use the designations below.

Cum Laude 3.5-3.64 **Magna Cum Laude 3.65-3.79** **Summa Cum Laude 3.8-4.0**

Homework

TOCS believes that homework is an important part of developing the skills needed to be successful in class as well as postsecondary endeavors. There are usually times throughout the day for students to work on homework assignments. Teachers assign homework to assess how well the students are learning. Every homework assignment has a purpose and directly correlates with the material being learned in class.

Please know that we strive for students to be involved in a church youth group on Wednesday evenings. Therefore, we do not assign an abundance of homework on Wednesday nights. However, students will sometimes need to study for a test or finish an assignment on Wednesday.

If students, or parents, have any questions as to what the homework is please refer to Google Classroom or the FACTS Family Portal.

Testing

The Pre-ACT will be given annually to all 9th and 10th graders. The 11th and 12th graders will take the ACT at Greeneville High School, or other local high schools, as they choose. There are multiple dates to choose from as found on the ACT.org website.

Academic Watch

Any student who has two Ds or one F will be placed on academic watch. These students will be required to set up after school tutoring and work directly with their teacher on remediation strategies. Students placed on academic watch are not permitted to participate in off-campus activities, excluding off-campus chapel activities.

Semester Failure

A student must receive a minimum cumulative score of 65 to receive credit for a course. If the minimum score is not achieved, the student must immediately see administration for a conference with parents/guardians. It is critical for parents and students to monitor grades via FACTS Family Portal. TOCS does not offer credit recovery. Once a student fails a course an alternate graduation path must be explored.

Graduation Requirements

BIBLE (4 Credits)	***MATH (4 Credits)***	***ELECTIVES (3 Credits)***
Bible 9	Algebra 1	Family and Consumer Science
Bible 10	Geometry	Computer
Bible 11	Algebra 2	Strength Training
Bible 12	Consumer Math	
	Pre-Calculus/Trigonometry	
	Applied Math	CAD/Drafting
	WSCC Dual Enrollment Math Classes	ACT Prep
		Service Learning
		STEM (Robotics)
		Greene Technology Center Classes
		New Testament
		Psychology
ENGLISH (4 Credits)	***SCIENCE (3 Credits)***	***Fine Arts (1 Credit)***
Eng 9, Themes in Lit	Physical Science	Art
Eng 10, World Lit	Biology	Graphic Design
Eng 11, American Lit	Chemistry	Chorus
Eng 12, English Lit	Environmental Science	Yearbook/Photography
WSCC Dual Enrollment Classes		Culinary Arts
LANGUAGE (2 Credits in same language)	***PHYSICAL ED (1.5 Credits)***	***SOCIAL STUDIES (3 Credits)***
Spanish 1	PE (.5)	World History/Geography
Spanish 2	Health/Wellness (1)	US History
Spanish 3 – Elective Option		Government/ECON
WSCC Dual Enrollment Classes	***REQUIRED ELECTIVE (.5 Credit)***	WSCC Dual Enrollment History Classes
	Personal Finance	

Notes:

A minimum of 26 credits is required to graduate

Photography/yearbook requires time outside of regular class periods, and the school day.

Bible classes will include grades for during the day school-scheduled service-learning activities. Excessive absences from service learning will result in the student being ineligible for reward trips.

Dress Code

1 Corinthians 10:23 tells us that as Christians there are things that are "permissible" but not beneficial or constructive. Paul goes on in verse 31 to tell us, everything we do should be for the glory of God**; t**herefore, we have a standardized dress code. **It is important to remember that TOCS is a Christian school and attire should reflect those values.** Clothing should not be controversial. When in doubt, leave it out. The school administration reserves the right to determine whether or not the student's attire is acceptable for the school setting.

WSCC Dual Enrollment students must follow TOCS dress code while on campus!

- **PE Uniforms**
  - All students in PE or Strength Training classes may purchase TOCS Warrior wear shorts and t-shirt but this is not required. Shorts and t-shirts are available through the school office as well as Home Team Apparel located on Tusculum Blvd. T-shirts and shorts may be worn but must adhere to basic school dress code with regards to appropriateness and length.

- **Pants/Shorts/Dresses**
  - Yoga pants/leggings are allowed only if covered by a longer top that extends to the **bottom of the hips** and no underclothing is visible.
  - Any dresses/skirts/shorts must be **1 inch** above the knee or longer. Bermuda style shorts are recommended.
  - Any solid-colored pants or jeans are allowed. No holes are allowed in pants.
  - Proper fitting, solid-colored sweatpants (not skintight) or TOCS Warrior wear sweatpants are permitted. Purchase is available through the school or at Home Team Apparel.
  - Pants must be worn properly around the waist and fit appropriately. No baggy pants will be allowed.

- **Shirts/Outerwear**
  - Any Warrior wear is acceptable.
  - Tops with logos, prints, and words are acceptable if follow the following guidelines are met:
    - Clothing and accessories must be free of offensive or suggestive words or graphics and contain no references to drugs, alcohol, tobacco, illegal/immoral substances, or activities. Any clothing item with text, logos, or graphics that promote banned substances (tobacco, alcohol, drugs, and drug paraphernalia) or are provocative, derogatory, or revealing (sexually explicit) are not appropriate. Every item of clothing should be worn to please our savior, Jesus Christ.
  - Solid color tops are acceptable
  - Tank tops or camisoles are **NOT** permitted as shirts. These are only allowed as undergarments
  - No crop tops allowed. Stomachs should never be shown.

- All shirts/outerwear should be neat in appearance.
- **No baggy clothing will be allowed.**

- **OTHER**
  - Any school dress-up days (i.e.: 12 days of Christmas, Dr. Seuss Days etc.) students must adhere to standard dress code.
  - Black clothing from head to toe will not be permitted.
  - Hats (including baseball hats and beanie hats), gloves, sunglasses are not permitted to be worn in the building.
  - Hair for boys, including facial hair, must be neatly trimmed. For both boys and girls, no unnatural hair color is permitted.
  - Jewelry should be kept to a minimum and non-distracting.
  - Makeup should be kept modest and not worn in an excessive manner.
  - Boys are not permitted to wear nail polish.
  - Boys are not permitted to wear earrings.
  - School dress code applies to all field trip days unless other directions are given.
  - Blankets are not permitted to be used during the school day. Students who bring a blanket to school are required to place blankets inside their backpack and/or locker upon arrival at TOCS.
  - Dress code standards are expected to be met for ALL on campus and school functions. This extends to sports practices, extracurricular activities, and attending school related events such as games, field trips, etc.

Students' demonstrating non-conformity to the TOCS dress code will be subject to disciplinary consequences. If a student is out of dress code, he/she will be asked to go to the school office to call a parent/guardian to bring proper attire. Students will not be allowed to make up any work from the class(es) missed while waiting on proper clothing.

Student Expectations

Respect: Authority, Yourself, and Your Classmates

TOCS students are expected to treat everyone with respect at all times. Students should also demonstrate appropriate behavior at all school functions including: field trips; any off campus function; and any event at TOCS during or after school. The only exception is sporting practices that are either ALL male, or ALL female.

Student Disciplinary Policy

Hebrews 12:11 **"**For the moment all discipline seems painful rather than pleasant, but later it yields the peaceful fruit of righteousness to those who have been trained by it."

We believe that discipline plays a major role in students' educational success. The purpose of any form of discipline is to change improper behavior. Parents' input into discipline strategies proven successful in the home is valued. Mutual respect and understanding between parents, students, and teachers are necessary to both discipline and learning.

Fairness, impartiality, and consistency are priorities. We are dedicated to developing self-discipline, respect, and submission to authority, and respect and love for others.

Misconduct and Discipline

There are some basic behaviors that will automatically necessitate discipline from the School Administrator. Those behaviors are:

- Disrespect shown to any staff member.
- Dishonesty in any situation while at school including lying, cheating, and stealing.
- Rebellion, such as, outright disobedience to instructions.
- Fighting, such as striking in anger with the intention to harm another person.
- Unkind, obscene, or profane language including, but not limited to, taking the Lord's name in vain, taunting or teasing a fellow student in a malicious way and/or the intent to provoke, humiliation or other disrespectful expressions.
- Cyber Bullying/Social Media Bullying such as any unwanted and/or disrespectful/derogatory social media postings while on or off, campus.
- Any type of public display of affection.

The supervising teacher, with input from students if appropriate, along with administration, shall be the judge of whether or not these actions have occurred.

Once an infraction is made. The administration will determine what discipline will be administered. Discipline may include the following:

- Parent/Guardian notification is a means of discussing with the parent how to partner with a minor infraction.
- Detention: TOCS reserves the right to issue a detention to a student based on their behavior/infraction. TOCS has both in-school detention as well as after school detention. Detentions are served during a class period, lunch, or after school. Detentions are for one hour. If it has been determined that a student must serve a detention, parents will be notified. If the student misses his/her detention an extra day will be added.
    - Students are required to complete all work assigned during detention.
    - If a student receives a detention, he/she will not be permitted to attend a group outing during the quarter the detention is served.

- Suspension: TOCS reserves the right to suspend a student based on the behavior/infraction. Suspensions will be served in-school for an entire day or potentially out-of-school. This will be determined on a case-by-case basis. If it has been determined that a student must serve a suspension, parents will be notified.
    - Students are required to complete all work assigned during in-school suspension.
    - If a student receives a suspension, he/she will not be permitted to attend any group outings during the quarter the suspension is served.
    - If a student receives a suspension, he/she will not be permitted to attend a reward trip during the semester the suspension is served.
- Expulsion: TOCS reserves the right to dismiss any student at any time at the discretion of the administration. Any student who persistently neglects assignments, fails to meet academic qualifications, refuses to cooperate, or whose parents/guardians fail to cooperate with the standards as set by TOCS may be expelled.
    - Some examples of zero tolerance/expulsion include but not limited to:
        - inappropriate social media posts that include but not limited to: inappropriate pictures; inappropriate language; violence etc.
        - inappropriate sexual references, language, or gestures
        - inappropriate social media post that threatens a student or the school
        - ethnic or racial slurs
        - possession of a non-prescription drug, vape, alcohol, etc.
        - repeated violations at the school
        - failure of the parent/guardian to cooperate with and partner with TOCS
        - assault of a staff member or peer
        - dishonesty/cheating/stealing
        - possession of a weapon
        - vandalizing school property or other students' property
        - harassing staff or students: verbally, physically, sexually, or on social media
        - any other situation as deemed by the administration

Field Trips

Basic rules for field trips are:

- Obey authority
- Respect all people
- Show kindness and love
- Respect others' feelings and opinions
- Pay attention
- Take breaks only when directed
- Stay with your group
- Clean up after yourself
- Always respect the facility or event site

All students must have a signed permission slip in order to participate. At the beginning of the year, a blanket permission slip will be sent home for known opportunities. Students are required to attend off-campus activities as a part of Bible class and Chapel time.

Students are required to adhere to the TOCS dress code on field trips. If other clothing is permitted students will be informed.

There will be two reward trips throughout the year - one each semester. In order to attend reward trips a student must have less than three unexcused tardies per quarter, have less than three unexcused absences per quarter, have no office referrals, have no detentions or suspensions, and no grade average less than 65 for the previous 9 weeks or semester. If a student fails to qualify for a reward trip, he/she will be required to attend school on the day of the trip.

Health and Illness

A. STATE IMMUNIZATION RULES AND CERTIFICATE. The Tennessee Department of Health (TDOH) has issued new immunization rules and is issuing a new Official Certificate that is required for entry into school effective July, 2010. All newly required vaccines are routinely recommended for all children: most children should have already received them.

There will now be only ONE official TDOH certificate of immunization that must be filled out by medical providers for parents to deliver to schools prior to entry of their child into pre-school, pre-kindergarten, kindergarten, 7th grade, or as a new student. The form is only available from a private healthcare provider or local health department.

B. Upon request by a parent of a student enrolled in grades kindergarten through high school, the school will assist in the administration of medications, provided that (1) the parents authorize the school to do so in writing, and (2) the parents provide written instructions for the person administering the medication which specify when the child is to take the medication and the dosage that is required. The school office will have appropriate forms for the parents to complete for this purpose.

C. All medication must be checked into the office by parents. All medication must be properly identified and packaged. No student will be allowed to have medication in his/her possession. Proper paperwork signed by the parent(s) will be kept with medication.

D. Parents are expected to keep a child at home whenever his/her condition warrants. If a child becomes ill at school, the parent/guardian, or designated sitter will be notified immediately so that he/she can be picked up and taken home.

E. Children with contagious conditions including diarrhea, vomiting, colds, etc., should be free from fever for at least 24 hours (without medicine) before returning to school.

F. HEAD LICE POLICY: Towering Oaks Christian School is following a **NO NIT** policy concerning head lice. Students must be checked by a health professional and verification made to confirm the absence of nits before returning to school.

G. TOCS will follow pandemic guidelines as issued by the State of Tennessee and CDC.

Students should not come to school if he/she:

- Had a fever over 100 in the past 24 hours
- Has had diarrhea, vomiting, within past 24 hours
- Has been on an antibiotic less than 24 hours
- Suspected or confirmed throat or sinus infections
- Head lice or nits
- Open lesions in the mouth or on the body

High School Formal

The TOCS Student Council, along with the High School Formal Committee, plans and organizes the annual high school formal. The event is in April each year. Participating in the high school formal is a privilege, not a right. This privilege may be revoked. Potential reasons the privilege may be revoked include (but are not limited to): persistent discipline issues at school, inappropriate behavior while on a previous field trip or formal, three in-school suspensions during the school year, or failing grades. While at the formal, students must conduct themselves appropriately, follow proper dinner etiquette and manners, and be respectful to staff and peers at the venue. Guests and attire must be approved by the school administration prior to formal attendance. Public displays of affection at formal events, at school, or any school function, will not be tolerated.

High School Senior Trip

TOCS Seniors take a mission/fun trip upon graduation. Qualifications to attend the senior trip include: above a 3.0 GPA, no disciplinary/behavior concerns, assisting with fundraising opportunities throughout high school, contributing during service opportunities, and working with classmates serving pizza on Fridays. Students must make a commitment to participate in the senior trip by December 15 of each year. Any deposit made will not be refunded if a commitment is broken after this date. A contract between the student, school, and parent will be signed prior to the trip.

I have read and agree to the TOCS high school student handbook.

Print Student Name: _____

Student Signature: _____

Parent/Guardian Signature: _____

Date: _____